



ACADEMY
PRIMARY SCHOOL

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August 2017

Dear Parent

I would like to begin this first letter of the new academic year by welcoming each family with established connections back to Academy and by extending a warm welcome to our new families.

School commenced on Tuesday 29 August with 402 children in the main school and 52 in our Nursery. The school is filled to capacity with 454 pupils enrolled as opposed to 442 at the same stage last year. The good name and reputation of our school continues to attract children from all backgrounds.

Our collective aim as a staff is to ensure that each one of our pupils will learn in a safe and happy environment.

- If you have any concerns regarding day-to-day classroom matters you should make an appointment to discuss these with your son or daughter's class teacher.
- If you have any concerns or have any worries regarding **Child Protection**, please speak to Mrs Johnston-Wood (Designated Teacher). Mrs Cockcroft and Mrs Dickson are the Deputy Designated Teachers in Mrs Johnston-Wood's absence.
- If you have any **serious** concerns about any aspect relating to the curriculum, then as a first point of reference you should contact:

Nursery

P3-4 (Key Stage 1)

Mrs Cockcroft

Mrs Martin

P1-2 (Foundation stage)

P5-7 (Key Stage 2)

Mrs Logan

Mrs Eadie

Uniform

The old school badge **will be** permissible for all of this academic year but will be phased out by September 2018. Please ensure that your child wears the correct uniform. Children should wear black shoes as part of this uniform and the appropriate school PE kit when required. Visitors to the school are always complimentary about how the children are turned out and we would like good standards to continue.

School Meals

Menus are available on our school website. All payments by cheque for school meals should now be made out to **EA South Eastern Region** and not Academy Primary. May I remind you that the price of a school meal will be **£2.60**. The correct money for the week, clearly marked in an envelope, should only be given to the class teacher each Monday morning. Children who are absent should bring their money on their first day back to school.

Parking

Please refer to our school website for a reminder of parking arrangements.

Absence Notes

Due to computerisation of attendance records the school requires a note from the parent or guardian, which should be given to the class teacher after each absence by the pupil.

Medical / Contact Numbers / Allergies

I would ask all parents to make sure that the school has up to date medical / dietary information. Please inform the school if your contact details have changed in any way. Appropriate inhalers / Epi pens should be given to the class

teacher and parents should make sure that expiry dates have not been exceeded. It would be appreciated that any children who are unwell prior to coming to school were kept at home.

As we have a number of children who have allergies to nuts, kiwi fruit and sesame seeds it would be greatly appreciated if you would prevent your child from bringing these products to school. Please remember that school is a nut free zone and this year P3 is an egg free zone. (P1s please refer to separate notification). We also have a child who is allergic to nuts, wheat, rice, milk and milk products, chocolate, kiwi and corn. Whilst it is impractical to enforce a ban on all these substances we would ask that due consideration is given to food selections and that children are taught to be vigilant to avoid unnecessary food substances being transported around school.

Breakfast club

Breakfast Club will be in operation from **0800**. Cost for breakfast club is **50p**. Please note that children should not be dropped off at school **before 0800**. School doors will not be open to pupils prior to this time.

Younger Children Returning Home

Children in P1-3 must be accompanied by an adult to and from school. P4 children may walk home accompanied by an older sibling.

Children Staying Late

When children avail of After School Club or stay behind for teacher led after school activities it is the sole responsibility of parents to let day care providers and Harold the bus driver know of any change in arrangements.

After School Club

The cost of our After School Club is £5.00 per hour. The Senior After School Club will operate 3-5p.m. Monday to Thursday and 3-4p.m. on Fridays. Payment should be made the Friday prior to the incoming week. Booking forms should be picked up and payments left back in the boxes provided in the foyer.

Children being collected at 1400/1500

Parents should always collect their child / children from the playground (P1-3) / front of the school (P4-7) and not from school corridors or outside classrooms.

Grass areas at front of school

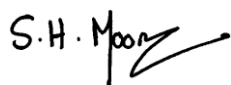
I would ask parents to ensure that there are no younger children playing on the grass in front of the P3/P4 classrooms between 1400-1500 or at pick up times.

PTA Committee

A thriving PTA committee is dependent on **parent volunteers**. If there are none then there is simply no PTA nor will there be an arranged programme of events. The PTA raises valuable funds and organises important social occasions for adults and pupils alike. This year a number of parents and staff are stepping down from the committee after several years of committed service and we are **urgently seeking replacements**. Please offer your services for even **one year**. Commitment involves attendance at a monthly meeting and helping to organise events. Please let me know if you can help out in this way. Please don't leave it to someone else!

Here's to another successful year. We hope that your child will be happy and develop in every way at our school.

Yours sincerely



S. H. Moore