



# ACADEMY

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## *P1-3 Christmas Presentations*

*Dear P1-3 Parent*

23 November 2017

I am writing to invite you to our annual Infant Presentations on Monday 18 December at 1900 and Tuesday 19 December at 0930.

Tickets will be required for entry to both of these performances, to ensure the health and safety of children and staff as well as families attending the event. No ticket unfortunately will mean no admittance.

It would be my intention to initially offer every family two tickets or one ticket each in the case of separated parents. I would appeal to those who can come on the Tuesday morning to let those who work during the day come on the Monday evening.

Replies should be completed promptly and returned for the attention of **Mrs Logan**. Tickets will be allocated strictly on a first come first served basis up to a capacity of 180 for each performance. As tickets are so limited I would appeal that if taken they are used.

There is no charge but there will be a retiring offering for Cancer Fund for Children. Please come and give generously.

Yours sincerely

S. H. Moore

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Please complete the following and return to **Mrs Logan by Tuesday 28 November**. Any remaining tickets will be redistributed after this closing date under Phase 2.

Name \_\_\_\_\_ Class \_\_\_\_\_

### ***Phase 1 - Please tick only 1 option from a- d***

- a. I do not require any tickets ( )
- b. I would like one ticket for Monday evening and one for Tuesday morning. ( )
- c. I would like two tickets for Monday evening only. ( )
- d. I would like two tickets for Tuesday morning only ( )

### ***Phase 2 - You may wish to also tick 1 option from e or f:***

- e. If any tickets become available I would like to be considered for ( ) ticket(s) on Monday evening. ( )
- f. If any tickets become available I would like to be considered for ( ) ticket(s) on Tuesday morning. ( )